



ADVANCE.AI SaaS Portal User Guide V2.0

February 2022



Receiving Email for Login Credentials

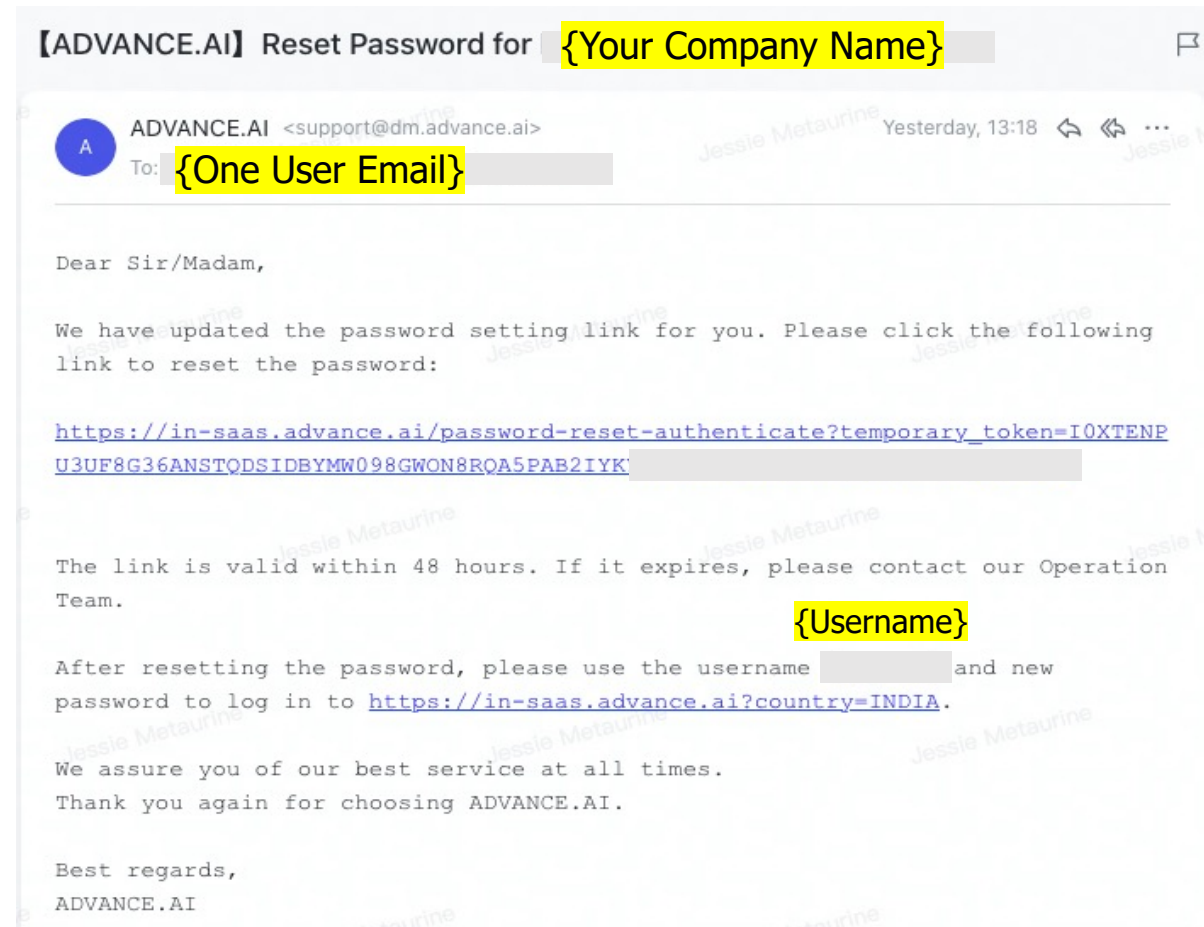
Sign Up

“How do I get access to ADVANCE.AI’s WebSaaS?”

1. Contact ADVANCE.AI BD personnel.
2. Once NDA has been signed, Operation Team will create an account for you.
3. A **reset password email** will be sent to an email address registered with us.

Note:

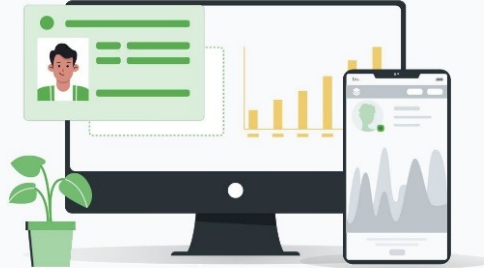

- For safety concern, only **one user** is allowed to receive a reset password email.
- Please click the password reset link in the account activation email to set your password. The link in the email is valid for 48 hours.



Signing In to WebSaaS

“How Do I Sign In to WebSaaS?”

1. Complete the first step (Slide 2) to reset your password before link expires.
2. Visit <https://in.advance.ai>.
3. Select the market your company is operating at.
4. Enter the username and password that has been reset.



Trusted by over 1000 advanced companies
Providing digital transformation, fraud prevention, and process automation solutions for enterprise clients.

Sign In

Sign in to ADVANCE.AI

Market

Username

Password [Forgot Password?](#)

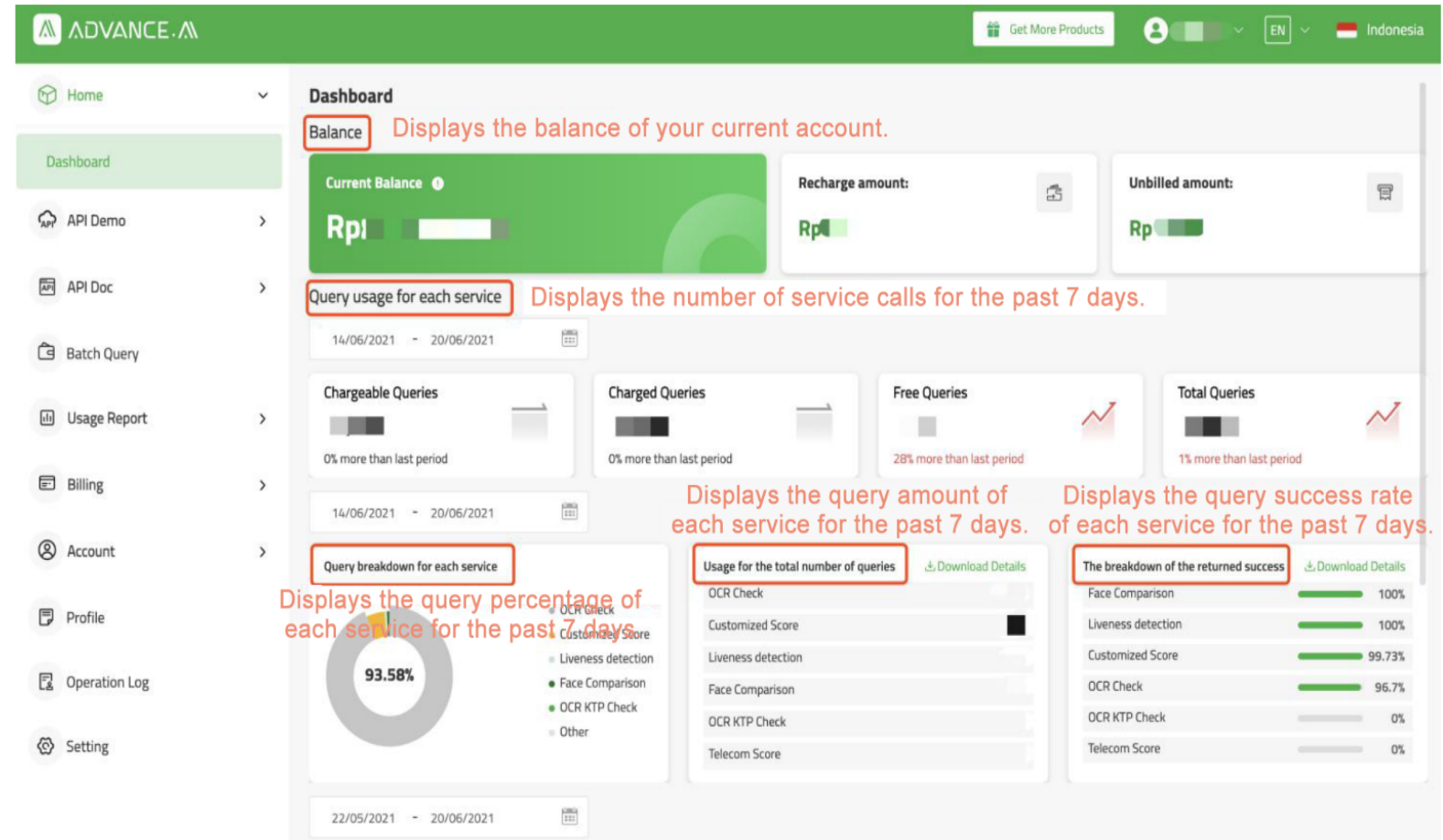
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WebSaaS Dashboard

Dashboard

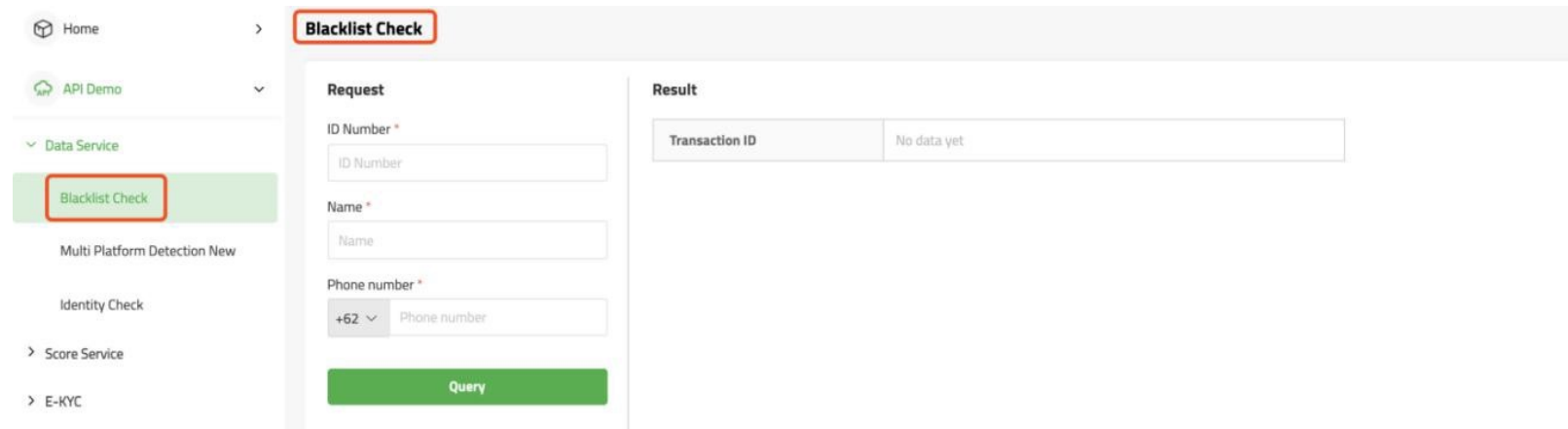
- The dashboard contains all the usage summary which includes balance and queries usage.
- It will show the breakdown of each service used as well as the percentage.
- The definition of each section can be seen from the right picture.



API Demo

Testing Account

- API Demo is available in the testing environment and **not** visible in the official/production account.
- Testing clients are able to test out services available for demo directly through the WebSaas.
- Some services may require API integration, whilst others can be tested through the ready-made platform in the portal.
- Please make request to BD/Sales team if you need to test out other services other than what is available in your account.



The screenshot shows a web interface for a 'Blacklist Check' service. On the left is a navigation menu with items: Home, API Demo, Data Service (expanded), Blacklist Check (highlighted with a red box), Multi Platform Detection New, Identity Check, Score Service, and E-KYC. The main content area has a header 'Blacklist Check' (also highlighted with a red box). Below the header, there are two columns: 'Request' and 'Result'. The 'Request' column contains three input fields: 'ID Number *' (with a sub-label 'ID Number'), 'Name *' (with a sub-label 'Name'), and 'Phone number *' (with a dropdown for '+62' and a sub-label 'Phone number'). A green 'Query' button is at the bottom of the request section. The 'Result' column shows a table with one row: 'Transaction ID' and 'No data yet'.

API Doc

Documentation

- API Doc section is meant to show all the available documentation for services activated on your account.
- Once the service is activated in the account by Operation Team, it will appear in this section.
- If you have made your request and have been informed that the service has been activated, please log out and sign in back to the account. The doc will automatically appear in this section.

The screenshot shows the 'Multi-platform Score' API documentation page. On the left is a sidebar menu with 'Multi Platform Score' highlighted. The main content area includes:

- Multi-platform Score** (highlighted in a red box)
- Note:** Please first check the [Glossary](#) for basic information about ADVANCE API.
- Info:** This is API for the Multi-platform Score. Multiple-platform Score is used to comprehensively assess the multiple loan level of borrowers. In addition to providing specific Multi-platform Score, it also provides significant features for assessing borrower's multiple loan level.
- Request Url:** `https://api.advance.ai/openapi/score/v1/multi-platform`
POST (application/json)
- Notes:**
 - ADVANCE service is deployed overseas. If your test/official environment is in China, please request the service via VPN to avoid packet loss, service timeout and other problems
- Request Parameters:**

Parameters Name	Description
name	string Customer name, should be the full name of the person, the length should be greater than 3
idNumber	string Customer ID number (NIK), must be a 16 digit number, cannot be empty, cannot start with 0
phoneNumber	string Customer phone number, start with "+628"
- Response Description:**

Parameter	Description
code	Multi-platform Score Status Code

On the right side, there is a dark-themed code editor with tabs for 'Java' and 'PHP'. It contains a 'Code Sample' section with a curl command:

```
curl -X POST \
-H "X-ADVAI-KEY: {Your Access Key}" \
-H "Content-Type: application/json" \
-d '{"name": "Latifah", "idNumber": "3201054612900002", "phoneNumber": "081234567890"}' \
https://api.advance.ai/openapi/score/v1/multi-platform
```

Below the code is an 'Example of Success Response:' section.

Batch Query

Upload in Bulk

“How Do I Perform a Batch Query?”

1. Choose **Batch Query** > **Request** and select the desired service.
2. Click **Download Template File**.
3. Fill in the query template.
4. Click **Upload** to upload the CSV query template file.

Note: If you want to receive the result by email, select **Send me an email with the query results**. Then, click **Query**.

The screenshot shows the ADVANCE.AI web interface. On the left is a navigation menu with items: Home, API Demo, API Doc, Batch Query (highlighted), Usage Report, Billing, Account, Profile, Operation Log, and Setting. The main content area is divided into two panels: 'Request' and 'Result'.

Request Panel:

- Select the Service:** A list of services with checkboxes. 'Identity Check' is checked and highlighted with a red box. Other services include Blacklist Check, Advance Score, Credit Score, Fraud Score, Multi Platform Score, Tele Status Check, Multi-Platform Detection, Common Phone Number Detection, Facebook Account Detection, and Ecommerce Account Detection.
- Upload The File:** Three buttons: 'Download Template File' (highlighted with a red box), 'Upload' (highlighted with a red box), and 'Send me an email with the query results.' (checkbox and text highlighted with a red box).
- Query:** A large green button at the bottom (highlighted with a red box).

Result Panel:

Batch Number	Time submitted	Time completed	Action
No data yet			

Batch Query

Upload in Bulk

“How Do I Obtain the Batch Query Result?”

1. Choose **Batch Query** > **Result**.
2. Click the desired result format (**EXCEL** or **JSON**) to download the result file.

The screenshot shows the ADVANCE.AI web interface. On the left is a navigation menu with 'Batch Query' selected. The main content area is titled 'Batch Query' and is split into two panels: 'Request' and 'Result'. The 'Request' panel shows a list of services with 'Identity Check' selected. The 'Result' panel contains a table with the following data:

Batch Number	Time submitted	Time completed	Action
202008251738566439099229998	2020-08-25 17:08:56	2020-08-25 17:40:53	EXCEL JSON
202008251735348331040109087	2020-08-25 17:35:34	2020-08-25 17:35:35	EXCEL JSON
202008251723039716412000938	2020-08-25 17:23:03	2020-08-25 17:23:04	EXCEL JSON
202008201743247237727284960	2020-08-20 17:43:24	2020-08-20 17:43:26	EXCEL JSON
202008201737235441611206969	2020-08-20 17:37:23	2020-08-20 17:37:26	EXCEL JSON
202008201736031186889549014	2020-08-20 17:36:03	2020-08-20 17:36:06	EXCEL JSON

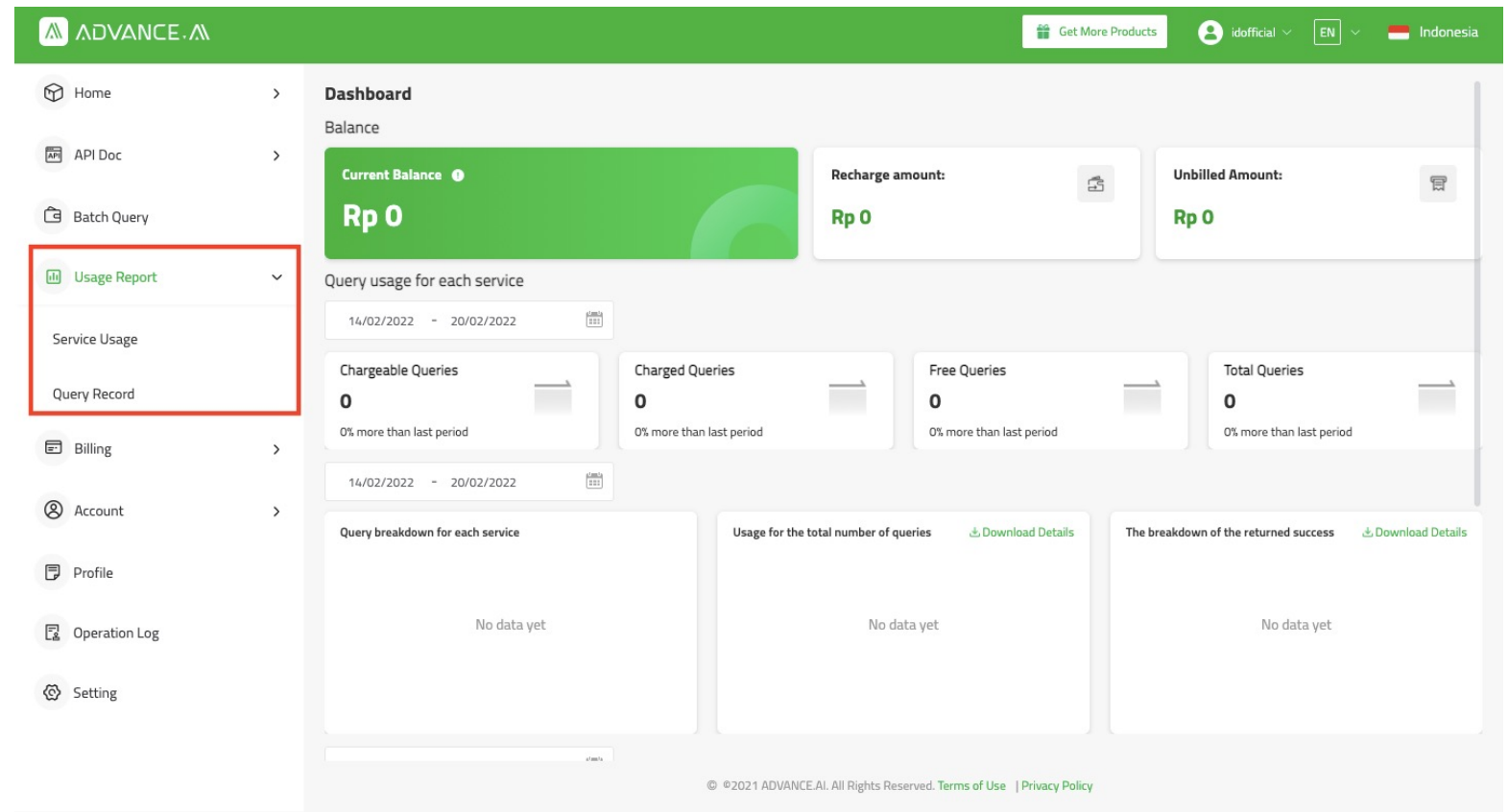
Below the table, there are buttons for 'Download Template File' and 'Upload', and a checkbox for 'Send me an email with the query results.' The 'Result' tab title and the download buttons in the first row of the table are highlighted with red boxes in the original image.

Checking Usage / Transactions

Usage & Record

1. Visit <https://in.advance.ai>
2. Click on the left side "Usage Report"
3. There will be dropdowns for:
 - a. Service Usage
 - b. Query Record

In this section, users can check the usage and breakdown of transactions made.



The screenshot displays the ADVANCE.AI dashboard interface. On the left, a navigation sidebar includes options like Home, API Doc, Batch Query, Usage Report (highlighted with a red box and open dropdown), Billing, Account, Profile, Operation Log, and Setting. The Usage Report dropdown shows 'Service Usage' and 'Query Record'. The main dashboard area features a green header with the ADVANCE.AI logo, a 'Get More Products' button, and user information (idofficial, EN, Indonesia). Below the header, the 'Dashboard' section shows a 'Balance' overview with a 'Current Balance' of Rp 0. To the right, there are two cards for 'Recharge amount' and 'Unbilled Amount', both showing Rp 0. The 'Query usage for each service' section includes a date range selector (14/02/2022 - 20/02/2022) and four cards for 'Chargeable Queries', 'Charged Queries', 'Free Queries', and 'Total Queries', all displaying 0 and '0% more than last period'. At the bottom, there are three empty cards for 'Query breakdown for each service', 'Usage for the total number of queries', and 'The breakdown of the returned success', all with 'No data yet' and 'Download Details' links. The footer contains the copyright notice: © 2021 ADVANCE.AI. All Rights Reserved. Terms of Use | Privacy Policy.

Usage Report: Service Usage

Usage & Record

“How do I check if my transactions are free or paid?”

1. Visit <https://in.advance.ai>
2. Click on the left side “Usage Report”
3. Click on “Service Usage”
4. Filter based on date/time you want to check
5. Click download if necessary

Glossary:

Service	The product being used
Account	The account that made the call
Chargeable Queries	Displays how many transactions return with “Pay” result
Charged Queries	Displays the actual number of calls
Free Queries	Free transactions (Free of charge)
Total	Includes all types of queries (Free & Pay)

Date	Service	Account	Chargeable Queries	Charged Queries	Free Queries	Total
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Usage Report: Query Record

Usage & Record

“How do I check if the transactions made is *Success / Error?*”

1. Visit <https://in.advance.ai>
2. Click on the left side “Usage Report”
3. Click on “Query Record”
4. Filter based on date/time you want to check
5. Click download if necessary

Note: *TransactionID* is a vital part to raise questions to ADVANCE.AI tech engineers team. Please share the *TransactionID* along with issues found to our team for further investigation.

Glossary:

TransactionID	Unique numbers allocated for each transactions
Service	The product being used
Response Code	The return result of transactions
Type of Charge	Displays Free or Pay
Account	The account that made the call

Transaction ID	Date	Service	Response Code	Type of Charge	Account
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Usage Report: Query Record (Detailed)

Usage & Record

“How Do I Query Call Logs?”

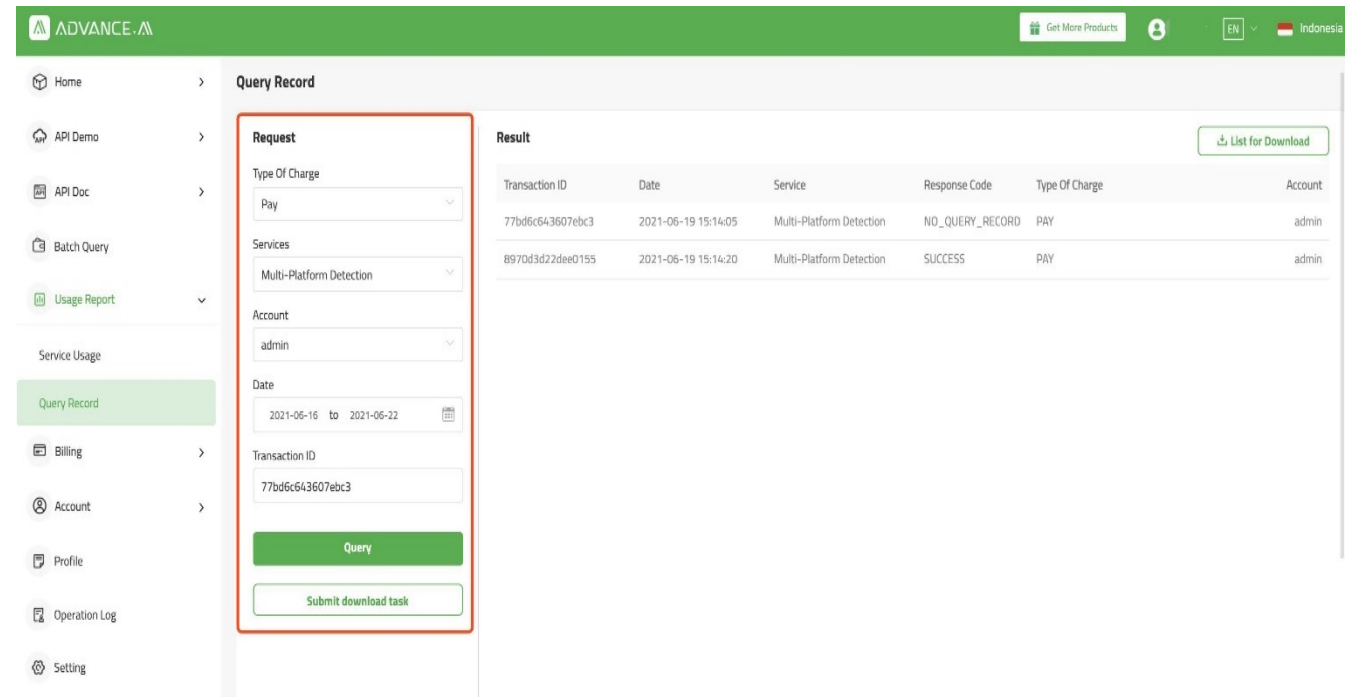
Choose **Query Record** > **Request** and select:

- type of charge (pay/free),
- service,
- account a period (the past 7 days by default),
- enter a transaction ID to perform the query.

Note: To query logs for a period, match the query criteria based on needs and click **Query**.

To download the query result:

1. Click **Submit download task** first,
2. Then click **List for Download** to download the result of the current or previous query.



Transaction ID	Date	Service	Response Code	Type Of Charge	Account
77bd6c643607ebc3	2021-06-19 15:14:05	Multi-Platform Detection	NO_QUERY_RECORD	PAY	admin
8970d3d22dee0155	2021-06-19 15:14:20	Multi-Platform Detection	SUCCESS	PAY	admin

Billing

Billing/Invoicing

“What does this section show?”

- Balance: You can query your current balance, recharge record, daily spending, and monthly spending.
- Bill: You can query the bill of any month in the past.
- Order: You can upload a recharge certificate to recharge your account.

Parameter Description

- Current Balance: Your current balance.
- Recharge amount: Your balance at the beginning of the current month (Balance of the previous month + Recharge/deduction in the current month)
- Unbilled amount: Unbilled amount in the current month.
- Change record: You can query all historical balance changes.

The screenshot shows the ADVANCE.AI Billing/Invoicing interface. The sidebar menu includes Home, API Demo, API Doc, Batch Query, Usage Report, Billing (selected), Bill, Order, Account, Profile, Operation Log, and Setting. The main content area displays the following information:

- Balance**
 - Current Balance: Rp [redacted]
 - Recharge amount: Rp [redacted]
 - Unbilled amount: Rp [redacted]
- Change record**
 - Date: 2021-06-16 to 2021-06-22 (Select a query period.)
 - Type: All Recharge Advance payment Deduction Recharge bonus Others (Select a type, for example, Recharge.)
 - Buttons: Download, Query
- Table of Transaction Records:**

ID	Time	Type	Amount	Balance	Remark
56259	2021-06-22 03:09:57	Others	Rp -159,542.79	Rp 3,554,370.6	Revise customer balance by daily adjust.
56178	2021-06-21 03:16:27	Others	Rp -165,113.2	Rp 5,369,851.4	Revise customer balance by daily adjust.
56105	2021-06-20 03:14:46	Others	Rp -119,133.4	Rp 7,169,584.6	Revise customer balance by daily adjust.
56025	2021-06-19 03:13:47	Others	Rp -156,402	Rp 8,499,492	Revise customer balance by daily adjust.
55941	2021-06-18 03:14:12	Others	Rp -163,470.6	Rp 10,220,196	Revise customer balance by daily adjust.
55849	2021-06-17 03:11:59	Others	Rp -127,805	Rp 12,016,574.6	Revise customer balance by daily adjust.

Billing - Balance

Account Balance

“How Do I Query the Daily Spending?”

Parameter Description

- Daily consumption: You can query your daily spending and monthly spending.
- Consumption: The daily spending.
- Monthly Consumption: The monthly spending.
- Cash Flow: The recharge amount of the day.
- Daily Balance: The balance as of a specific day.

The screenshot shows the 'Balance' section of the ADVANCE.AI dashboard. It includes a sidebar with navigation options like Home, API Demo, API Doc, Batch Query, Usage Report, Billing, Balance, Bill, Order, Account, Profile, Operation Log, and Setting. The main content area displays the 'Balance' page with a 'Current Balance' of Rp [redacted], 'Recharge amount' of Rp [redacted], and 'Unbilled amount' of Rp [redacted]. A 'Change record' section is set to 'Daily consumption' with a date range from 2021-06-16 to 2021-06-22. Below this is a table of consumption records.

Date	Currency	Consumption	Monthly Consumption	Cash Flow	Daily Balance
2021-06-21	IDR	1, 0.8	37, 1.4	0	3,622,448.6
2021-06-20	IDR	1,1 1.2	35 2.6	0	5,377,419.4
2021-06-19	IDR	1,3 1.39	31 17.4	0	7,193,664.6
2021-06-18	IDR	1,7 22	31 180	0	8,504,132
2021-06-17	IDR	1, 5.6	30 38	0	10,224,554
2021-06-16	IDR	1,4 15	28 1.4	0	12,022,730.6

Billing - Bill

Invoices/Bills

“How Do I Query My Billing Records?”

1. Choose **Bill** > **Request** and select a month.
2. Click **Query**.

To download the query result, click **Download** in the upper right corner.

The screenshot shows the ADVANCE.AI interface with a sidebar on the left containing navigation items: Home, API Demo, API Doc, Batch Query, Usage Report, Billing, Balance, Bill (highlighted), Order, Account, Profile, Operation Log, and Setting. The main content area is titled 'Bill' and is divided into two sections: 'Request' and 'Result'.

In the 'Request' section, there is a text prompt 'Select a month.' above a date range input field containing '2021-01 to 2021-05' and a green 'Query' button.

In the 'Result' section, there is a text prompt 'Select a month and then click Download.' above a table. The table has columns for 'Month', 'Tax Rate', and 'Action'. The 'Action' column contains 'Bill(IDR)' links for each month. A 'Download' button is located in the top right corner of the result area.

Annotations include a blue arrow pointing from the 'Download' button in the top right to the 'Bill(IDR)' link in the 'Action' column, and a red arrow pointing from the text 'Click here to view the bill of the month.' to the 'Bill(IDR)' link.

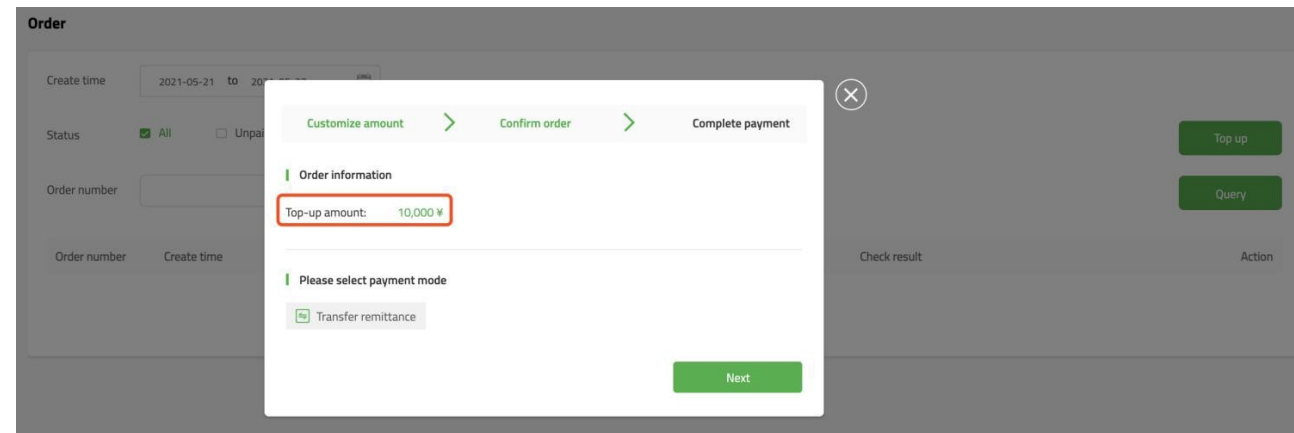
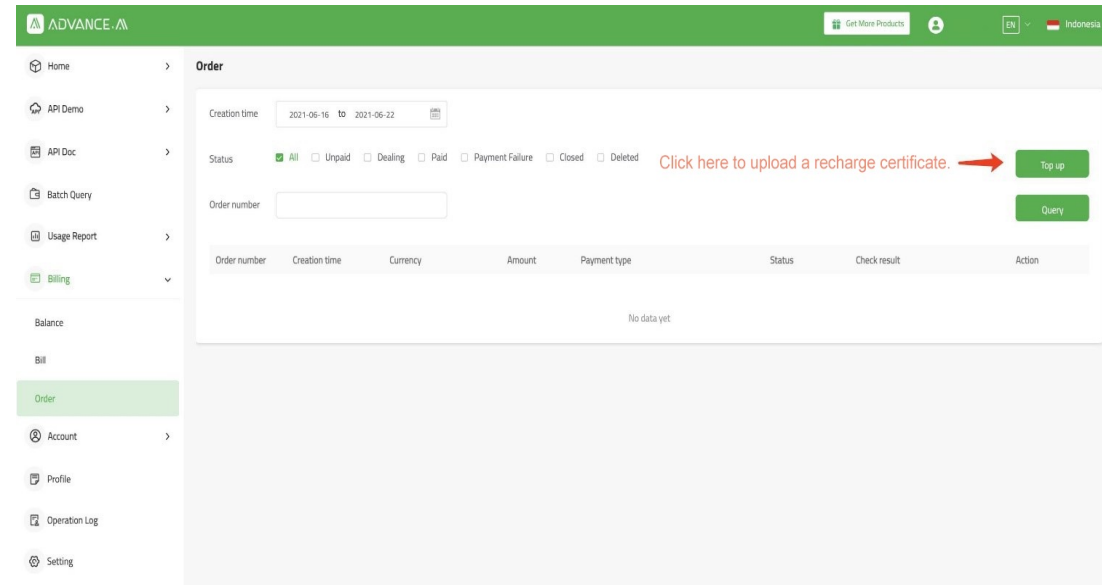
Month	Tax Rate	Action
2021-05	10%	Bill(IDR)
2021-04	10%	Bill(IDR)
2021-03	10%	Bill(IDR)
2021-02	10%	Bill(IDR)
2021-01	10%	Bill(IDR)

Billing - Order

Payment Proof

“How Do I Upload a Recharge Certificate?”

1. Click **Top up** to upload a recharge certificate.
2. Choose a recharge amount.
3. Confirm the recharge amount.
4. Confirm the recharge account.
5. **Click to upload** to upload the bank transfer proof and click **Submit**.

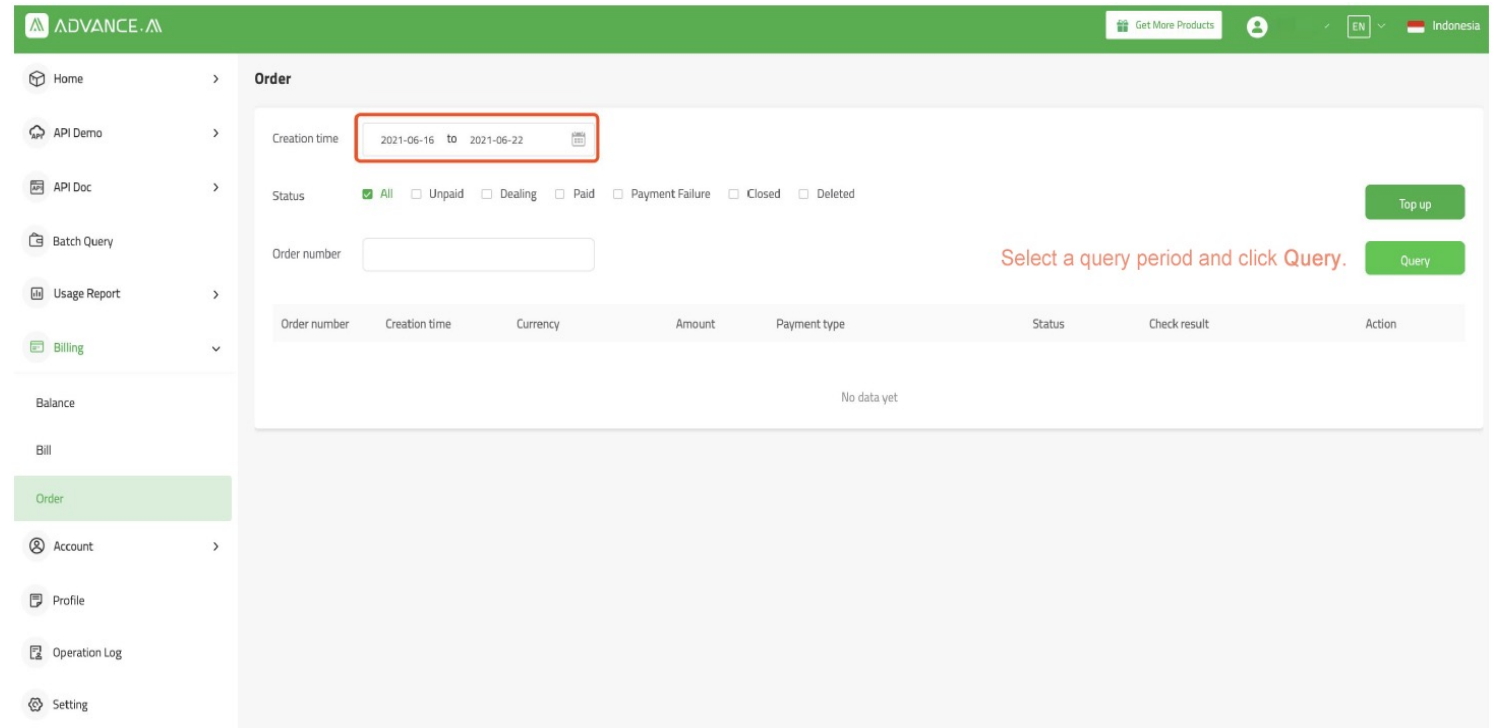


Billing - Order

Top Up History

“How Do I Query My Recharge Records?”

1. Select a query period (the time you would like to check).
2. Checklist the Status “All” or you can customize based on what you would like to see, such as those still being processed by our Finance Team.
3. Click **Query**.



Account Management

Users & Keys

“How can I check my API KEYS?”

Checking API Keys

- Choose **Account > Account Management** and click the eye icon in the API Key column to view the API key.

Parameter Description

- Account Management: You can check the API keys and add sub-users.
- Application ID Management: You can check the SDK keys and the package names.

The screenshot shows the 'Account Management' page in the ADVANCE.AI dashboard. The page has a green header with the ADVANCE.AI logo, a 'Get More Products' button, and user information (EN, Indonesia). A left sidebar contains navigation items: Home, API Demo, API Doc, Batch Query, Usage Report, Billing, Account, Account Management (highlighted), Application ID Management, Profile, Operation Log, and Setting.

The main content area is titled 'Account Management' and features a table with the following columns: Account Type, Account Type, Product Name, Login Name, API Key, API Secret, and Action. The 'API Key' column is highlighted with a red box, and an eye icon next to the first row's API key is also highlighted with a red box, indicating that the API key is visible.

Account Type	Account Type	Product Name	Login Name	API Key	API Secret	Action
OFFICIAL	Main	AdvanceAI Company Information	admin	Enable <input checked="" type="checkbox"/>
OFFICIAL	Sub	Enable <input checked="" type="checkbox"/>
OFFICIAL	Sub	Enable <input checked="" type="checkbox"/>
OFFICIAL	Sub	Enable <input checked="" type="checkbox"/>
OFFICIAL	Sub	Enable <input checked="" type="checkbox"/>
OFFICIAL	Sub	Disable <input type="checkbox"/>
OFFICIAL	Sub	Enable <input checked="" type="checkbox"/>
OFFICIAL	Sub	Disable <input type="checkbox"/>
OFFICIAL	Sub	Disable <input type="checkbox"/>
OFFICIAL	Sub	Enable <input checked="" type="checkbox"/>
OFFICIAL	Sub	Enable <input checked="" type="checkbox"/>
OFFICIAL	Sub	Enable <input checked="" type="checkbox"/>
OFFICIAL	Sub	Enable <input checked="" type="checkbox"/>

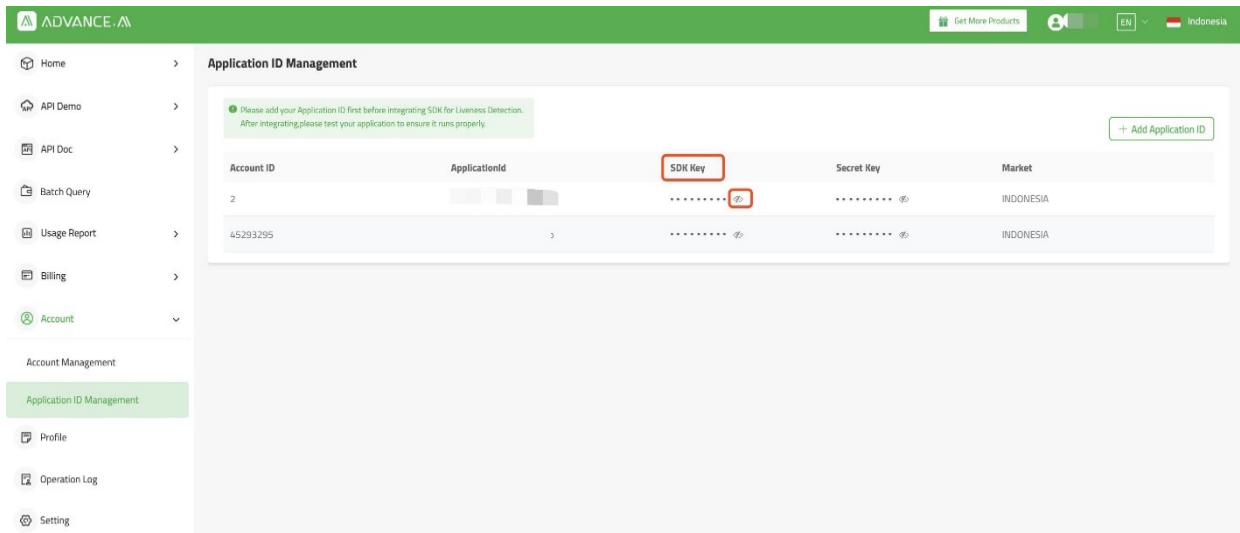
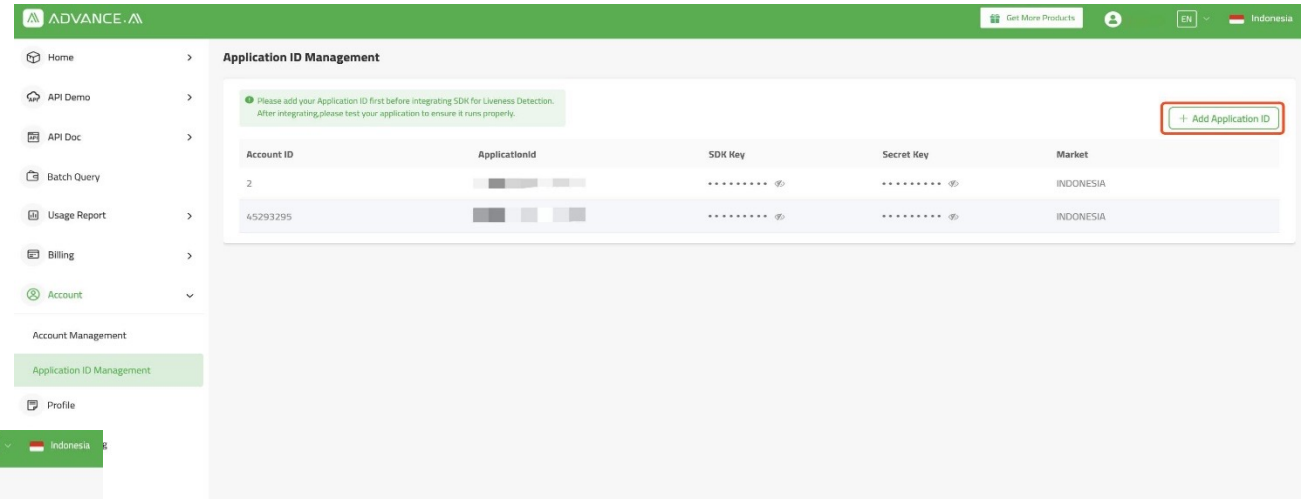
Account Management

AppID & SDK Key

“How Do I Add Applications for Liveness Detection?”

1. Choose **Account > Application ID Management**.
2. Click **Add Application ID** in the upper right corner.

Note: Do not use spaces when entering an application ID. Separate application IDs with a comma. Check whether the liveness detection service is available for the application that is added.



“How Do I Obtain the SDK Key?”

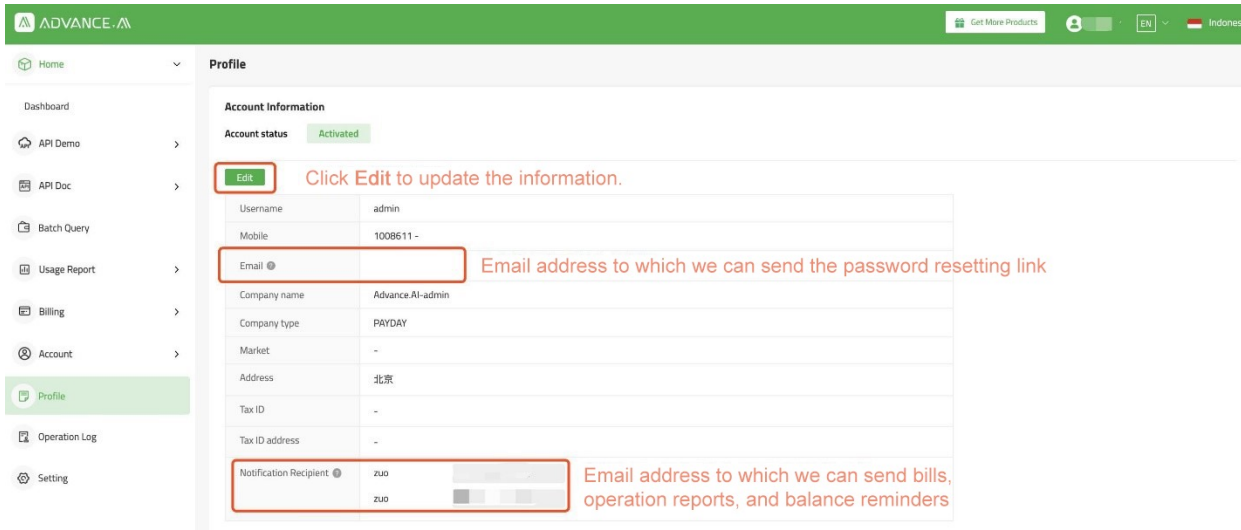
After adding an application, you will obtain the SDK key. You can click the eye icon in the SDK Key column to view the SDK key.

Profile – Account Information

Account Info

“How Do I Check My Basic Account Information?”

1. Click **Profile**.
2. The account information is displayed on the **Account Information** page.



“How Do I Update the Basic Account Information?”

We recommend that you maintain the basic information of your account regularly, so that you can receive our emails in time.

1. Click **Profile**. On the **Account Information** page that appears, click **Edit**.
2. Update the following information regularly.

Operation Logs

Account Logs

“How Do I Check My Basic Account Information?”

You can query and download the operation logs by date, account, and module.

ID	Account	IP Address	Event Name	Time
> 1435	admin		Sign in	2021-06-22 15:50:13
> 1434	admin		Sign out	2021-06-22 15:47:51
> 1432	admin		Sign in	2021-06-22 15:46:42
> 1431	admin		Sign in	2021-06-22 15:45:01
> 1430	admin		Sign in	2021-06-22 15:44:26
> 1429	admin		Sign in	2021-06-22 15:36:00
> 1415	admin		Download query record for Query Record	2021-06-22 14:58:12
> 1405	admin		Sign in	2021-06-22 14:35:12
> 1378	admin		Sign out	2021-06-22 12:55:04
> 1375	admin		Sign in	2021-06-22 12:52:35
> 1329	admin		Sign in	2021-06-21 11:45:39
> 1124	admin		Sign out	2021-06-21 17:07:33
> 1123	admin		Sign in	2021-06-21 17:07:23

Setting – Change Password

Password

“How Do I Change My Password?”

1. Click **Settings**.
2. On the **Change Password** page that appears.
3. Enter your current password in **Current password**, the new password in **New password**.
4. **Confirm password**
5. Click **OK**.

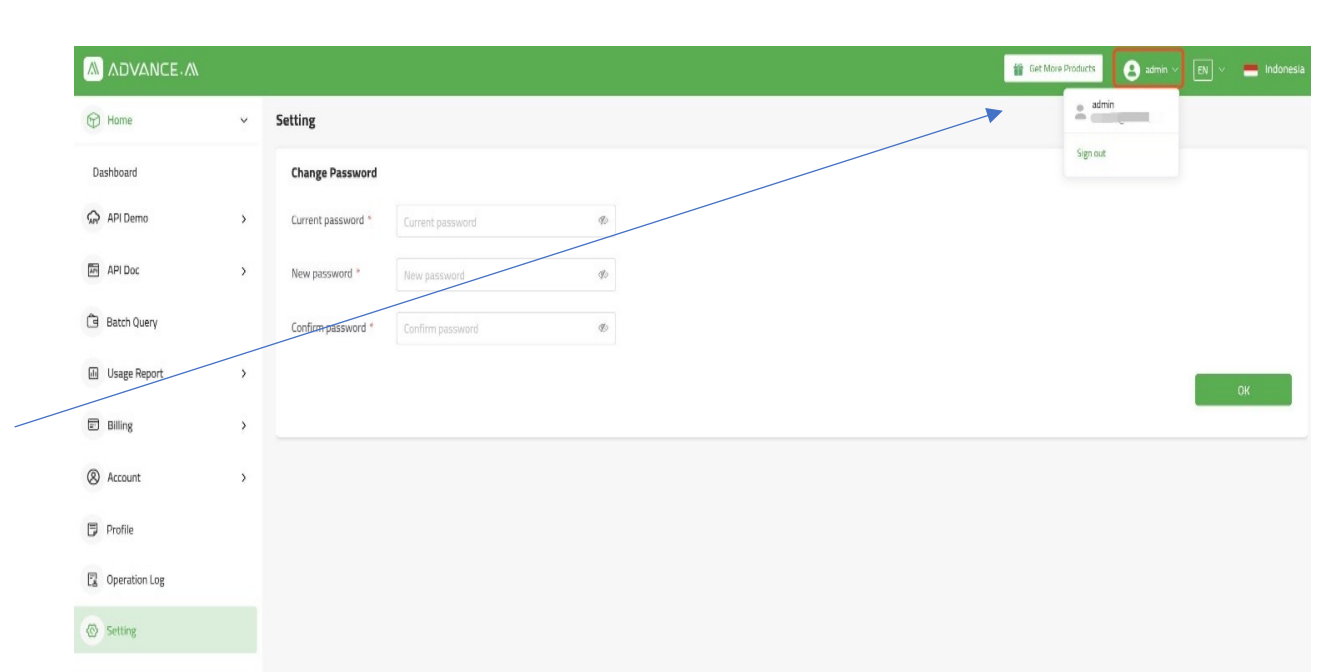
The screenshot shows the ADVANCE.AI user interface. The top navigation bar is green with the ADVANCE.AI logo on the left, a 'Get More Products' button, and user information (admin, EN, Indonesia) on the right. A sidebar on the left contains a list of menu items: Home, API Demo, API Doc, Batch Query, Usage Report, Billing, Account, Profile, Operation Log, and Setting. The 'Setting' menu item is highlighted in green. The main content area is titled 'Setting' and contains a 'Change Password' form. The form has three input fields: 'Current password *', 'New password *', and 'Confirm password *'. Each field has a small eye icon to its right. A red rectangular box highlights the three input fields. At the bottom right of the form is a green 'OK' button.

Setting – Change Password

Signing Out

“How Do I Sign Out from an Account?”

1. Click the account name in the upper right corner.
2. Click **Sign out** to go back to the **Login** page.





THANK YOU

- Operation Team -

For more questions, please do not hesitate to reach out to us at aai.regional.ops@advancegroup.com

